

Wenzao Ursuline University of Languages
Assistance Request Form
技術服務申請紀錄表

單位 Department/ Section		申請人 Applicant	
公務分機 Extension number		電子郵件 Email address	
申請日 Date of application		期望完成日 Expected date of completion	單位主管 Head of department/section
<p>服務類別 Request category :</p> <p>(e.g. 新增設備評估、規劃...) (e.g. the evolution of the new equipment, overall planning...)</p>			
<p>申請內容 Request :</p>			
<p>處理紀錄 Process Recording :</p> <p>(由資教中心填寫) (Recorded by IITC)</p>			
申請人驗收 Signature of the applicant			
承辦人簽章 Signature of the clerk		主管簽章 Chief executive	